Public Speaking

5:00 - 6:00 pm
Public Speaking Skills

Why do we care about developing our skills in public speaking?
Public Speaking Skills

Three strategies to consider:

• Your words
• Your tone of voice
• Your non-verbal communication
Public Speaking Skills

• Development of Introduction of Talk
  Gains attention? Establishes Rapport?
  Discloses Purpose? Motivates?

• Organization of your message
  Clear? Simple? Easy to follow?

• Body of speech/presentation
  Visual aids? Reinforcement of message?

Adapted from American Management Association, Feedback Sheet for Public Speaking
Public Speaking Skills

• Speaker’s Body Language
  Facial expressions? Use of eye contact?
  Use of gestures? Posture and movement?

• Speaker’s Voices
  • Clear? Varied? Rate of speech?

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